



THE DEFENDER



Clan Kincaid Legal Advisor Needed

Recently, the Board added the position of Clan Legal Advisor, a non-voting position to the Board. If we have a Clan member interested, please send your Resume to the Clan president. Your resume must identify how you meet the requirements given in the Kincaid Clan Legal Advisor job description below.

The Clan Kincaid Association International (CKAI) legal advisor is a volunteer, unpaid, unbenefited position wherein the volunteer will creatively assist the CKAI in complying with applicable state, federal, and where appropriate, international laws, related to the CKAI's operations, accountability, business practices, and legal compliance, to include maintaining its eligibility for its non-profit status.

Duties and Responsibilities

- Provide independent, professional support and advice to the CKAI's Board of Directors as required;
- Provide proactive legal assistance and advice on various legal issues, from non-profit law to contracts to service of process to recruiting to dispute resolution to budgeting, taxes, funding and accounting requirements to regulatory compliance to employment and organizational self-governance;
- Work with other CKAI members on particular projects such as fundraising, policies and procedures, taxes, etc.;
- Assist the CKAI with maintaining compliance with any and all various legal requirements and exposure;
- Advising on minimal liability and legal exposure for the business;
- Ensure that all legal documents involving the CKAI are effectively drafted, reviewed, interpreted, and vetted to protect the CKAI and its Board of Directors while acting in their official capacity;
- Takes decisive action on various legal matters to assess and facilitate the civilized, professional resolution of contentious and uncontroversial issues alike;
- Manages both external and internal legal resources where required;

- Assesses and advises effectively as to any and all legal matters so as to minimize and control risks to the CKAI;
- Advises the CKAI's representatives on resolving, efficiently and effectively, all legal negotiations and disputes;
- Advises and ensures the CKAI is in compliance with all applicable data protection statutes, if any;
- Supervises, researches and analyzes case law, legislation, and regulatory matters that affect the CKAI and report back to the Board of Directors the results of such research and analysis, to include providing recommendations on the way ahead, if any.

Skills and Specifications

- Strong written and oral communication and analytical skills;
- Ability to grasp diverse and complex areas of law rapidly and accurately;
- Exhibits sound practical judgment;
- Ability to work as a member of multi-disciplinary, geographically disbursed team;
- Ability to prioritize and organize work effectively to meet deadlines.

Education and Qualifications

- Possess a Bachelor's degree from an US Department of Education accredited undergraduate college or university (school must have been accredited at the time the degree was awarded);
- Possesses a law (J.D.) degree from ABA accredited law school (school must have been accredited at the time the degree was awarded);
- Have and maintain a current admission or membership in good standing of a Bar of a court of general jurisdiction in any state or territory of the United States;
- Must be and maintain a current membership in the CKAI;
- Must not be a member of CKAI's Board of Directors;
- Must not have, and must prevent the development of, any and all conflicts of interest that would interfere with the ability to render correct, timely and independent legal advice for the exclusive benefit of the CKAI and its Board of Directors (while they are acting in their official capacity).



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Official Clan Kincaid Ballot - Jun 2016

One vote per membership: mailed to:

Steve Nesbitt
56 S. McGregor Dr.
Lake Orion, MI 48362

Ballots should be sent to Steve *no later than September 1, 2016*. Ballots arriving before September 15 with a postmark on or before September 1 will be counted. Results of the election will be published in December 2016 issue of the Defender. Make sure to sign your ballot and provide your membership number. We have received no letters of intent for the positions of Communications Director, or Chief Commissioner. You may write in a person of your choice for these positions. You may also write in a person of your choice rather than voting for the Incumbent. If one of your choices has the same name as another Clan Kincaid member, try to identify your choice specifically by indicating your choice's membership number or some other characteristic.

<u>Position</u>	<u>Name</u>	<u>Member Number</u>	<u>Vote</u>
<i>President</i>	David Kincaid (Incumbent)	73	_____
	_____	_____	_____
<i>Membership Secretary</i>	Donna Knauss	L-113	_____
	_____	_____	_____
<i>Secretary</i>	Linda Hoskins (Incumbent)	598	_____
	_____	_____	_____
<i>Treasurer</i>	Steve Kincaid (Incumbent)	L-123	_____
	_____	_____	_____
<i>Communications Director</i>	_____	_____	_____
<i>Chief Commissioner</i>	_____	_____	_____
<i>Wee Shopper Manager</i>	Rick Kincaid (Incumbent)	1149	_____
	_____	_____	_____

Your Signature _____
Membership Number _____

Note: The term of Office for those elected will be for three years beginning January 1, 2017.

Membership Secretary Letter of Intent—Donna Knauss

My name is Donna Lorraine Knauss and I would like to be considered for the position of Membership Secretary.

I am the daughter of Dennis Burkhart von Ting (1937-2015), who is the son of Florence Elizabeth Kincaid (1917-1969). My grandmother is our direct line to the Kincaid's. Florence's father, my great grandfather, Fredrick (1893-1973), my great-great grandfather, James (1861-1928), my great-great-great grandfather (also our James' Great grandfather) James (1830-1897), my 4-great grandfather, William (1798-1855), my 5-great grandfather, John (1771-1814). I am a life member. My brother, sister, and several of my children are life members as well.

I have attended the Highland Games in Gresham, Oregon for several years. My father and mother attended the

Clan gathering in Scotland, 2003. My Husband, Lance and I attended the Clan gathering in Scotland, 2013 and plan to attend the Clan gathering this year in Estes Park.

I have use of computers in my home office and am willing to learn all that is needed to fulfill all obligations necessary for the position of Membership Secretary. I have knowledge of word program; excel program, email and internet. I use computers most every day for many kinds of communication. I am excited at the possibility to learn and interact with my fellow Clan and be a part of this great team. I feel it would be a tribute to my Dad and I would be honored to hold this position in his memory.

Thank you for considering me for the position of Membership Secretary